

15 January 2016

Our ref: HD/Letchworth/01.16
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To: Members of the Letchworth Committee of North Hertfordshire District Council (Councillors: Mike Rice (Chairman), Paul Marment (Vice-Chairman), Clare Billing, John Booth, Julian Cunningham, Gary Grindal, T.W Hone, Lorna Kercher, David Levett, Sandra Lunn, Ian Mantle, Mrs. L.A. Needham and Deepak Sangha).

You are invited to attend a

MEETING OF THE LETCHWORTH COMMITTEE

to be held at

**COMMITTEE ROOM 1, COUNCIL OFFICES, GERNO
ROAD, LETCHWORTH GARDEN CITY**

on

WEDNESDAY, 27 JANUARY 2016

at

7.30p.m.

Yours sincerely,



David Miley
Democratic Services Manager

AGENDA

ITEM	PAGE
1. APOLOGIES FOR ABSENCE	-
2. MINUTES – 9 DECEMBER 2015	-
To take as read and approve as a true record the minutes of the meeting of this Committee held on the 9 December 2015.	
3. NOTIFICATION OF OTHER BUSINESS	-
Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.	
The Chairman will decide whether any item(s) raised will be considered.	
4. CHAIRMAN'S ANNOUNCEMENTS	-
Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.	
5. PUBLIC PARTICIPATION	-
To receive presentations and petitions from members of the public including:	
<ol style="list-style-type: none">1. KandY;2. Letchworth Garden City Rugby Club;3. Caribbean Harmony;4. Letchworth Garden City Town Centre Partnership;5. Letchworth Festival;6. Citizens Advice North Herts.	
6. GRANTS AND COMMUNITY UPDATE	1
REPORT OF THE HEAD OF POLICY AND COMMUNITY SERVICES	
To advise the Committee on the activities and actions of the Community Development Officer and to advise on the current expenditure and balances of the delegated budgets.	

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7. LETCHWORTH GARDEN CITY TOWN CENTRE MANAGER	-
To receive an update from the Letchworth Garden City Town Centre Manager regarding the activities in the Town Centre/	
8. SECTION 106 AND UNILATERAL UNDERTAKINGS	21
REPORT OF HEAD OF DEVELOPMENT AND BUILDING CONTROL	
To provide an update regarding the proposed funding of thermal upgrades to Mrs Howard Hall from S106 collections.	
9. WARD AND OUTSIDE ORGANISATIONS – MEMBERS’ REPORTS	-
To receive any oral reports from Members regarding Ward matters and Outside Organisations.	

The meetings of the Letchworth Committee for the Civic Year 2015/2016 will be held on:

9 March 2016

The meetings of the Letchworth Committee for the Civic Year 2015/2016 will be held on:

8 June 2016

7 September 2016

7 December 2016

8 March 2017